



BIDS AND AWARDS COMMITTEE

INVITATION FOR SIMPLIFIED (SEALED) BIDDING

Reference No. 2026 - 01

Interested bidders are invited to participate in the simplified bidding and submit proposals and quote for the items as specified below:

No.	DESCRIPTION	SOURCE OF FUND	ESTIMATED COST (PHP)
1	Supply and Delivery of Desktop Computer Packages	General Fund	834,600.10
2	Supply and Delivery of Carbonless Continuous Form Papers for Sales Invoicing	General Fund	1,749,996.00

General Conditions:

1. Bidding will be conducted through simplified bidding procedures (sealed canvass) as specified in the Alternative Modes of Procurement in the NEA Memorandum No. 2017-019, otherwise known as the "Revised Procurement Guidelines and Simplified bidding Procedures for Electric Cooperatives IRR-RA 10531 (2017)."
2. Interested bidder shall comply with the accreditation requirements as enumerated in ANNEX "A". Bidders with valid accreditation may directly proceed with the submission of the Bidding Documents as scheduled.
3. Bids must be duly received by the BAC Secretariat on or before **12:00 noon of May 04, 2026** through:
 - a. Manual submission at the Boardroom, ALECO Main Office, W. Vinzons St., Legazpi City, OR
 - b. Online or electronic submission via BAC email address indicated below.
4. Bid Opening shall be conducted on **May 04, 2026 at 1:00 PM** at the Board Room, ALECO Main Office with same address as above.
5. The bid shall not be considered unless properly signed by the interested bidder or duly authorized representative/s.
6. Online submission should be password protected and such shall only be provided to the BAC Secretary upon opening of bids/negotiation. File sent without password protection shall not be honored.
7. ALECO reserves the right to accept or reject any bid, and to annul the bidding process at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidder.

For further inquiries, kindly reach the following:



Charles Dean A. Ramos
BAC Secretariat
Albay Electric Cooperative, Inc.
W. Vinzons St., Albay District
Legazpi City
09471732000
bac.alecoinc@gmail.com

Issued on April 27, 2026.

ENGR. MARK JESSAN E. LUCILO (SGD.)
BAC Chairperson

Noted by:

ENGR. WILFREDO O. BUCSIT (SGD.)
Acting General Manager

ITEM #	DESCRIPTION/ SECIFICATION	QTY	U/M
#1	DESKTOP COMPUTER PACKAGE (CPU+MOUSE+KEYBOARD+MONITOR+BUILT IN WIFI & UPS SPECIFICATION: INTEL CORE i3, RAM 8GB, 250SSD, WIRELESS GIGABIT ADAPTER, 19 INCH MONITOR, MOUSE, KEYBOARD, UPS	41.00	UNIT

ITEM #	DESCRIPTION/ SECIFICATION	QTY	U/M
#1	3 PLY C ARBONLESS CONTINUOUS FORM HALFSHEET 5.5" COLORED (3 PLY) COMPUTER FORM PAPER) (PERFORATED	1,800.00	BOXES

